

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**Board of Directors Regular Meeting**  
**December 11, 2024**

**CALL TO ORDER:** President Sipperley called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

**DIRECTORS:**

President Sipperley  
Director Mannix  
Director Bohlman  
Director Dearborn  
Director Mitchell

**STAFF:**

Tom Trott, General Manager  
Neil Gamez, Fire Chief  
Lewis Giambruno, Operations Manager

**AUDIENCE:** 22 Attendees

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

*No public comment.*

**PRESENTATIONS**

- A. Oath of office for Directors Dennis Mitchell, Gary Sipperley and Mary Dearborn.
- B. Badge pinning of Volunteer Firefighter Intern Aaron Dahl.
- C. Presentation of annual Fire Division employee recognition awards.

*Carol Hallet presented the volunteer community excellence award to Lise Lemmonier.  
Chief Gamez presented the 2024 Firefighter of the Year Award to Captain Ernie Dixon.  
Battalion Chief Josh Tucker presented the Paul Waite Memorial Award to Albert Desrosiers.*

**CONSENT AGENDA:**

- A. Presentation and approval of financial statements through November 30, 2024.
- B. Approval of the minutes of the Regular Meeting held on November 13, 2024.
- C. Submittal of Fiscal Year 2023-2024 Board and Employee Reimbursement Disclosure Report per Government Code Section 53065.5.

***MOTION: Director Mannix made a motion to accept the consent agenda in its entirety.***

***SECOND: Director Bohlman***

***AYES: Sipperley, Mannix, Bohlman, Dearborn, Mitchell***

***NOES: None***

***ABSTAIN: None***

***ABSENT: None***

**NEW BUSINESS:**

- A. Discussion/action to adopt Resolution #24-30 – Resolution of Appreciation for Albert Desrosiers.

***MOTION: Director Dearborn made a motion to adopt Resolution #24-30 – Resolution of Appreciation for Albert Desrosiers.***

***SECOND: Director Mannix***

***AYES: Sipperley, Mannix, Bohlman, Dearborn, Mitchell***

***NOES: None***

***ABSTAIN: None***

***ABSENT: None***

- B. Discussion/action to approve Resolution #24-31 - Resolution of Appreciation for Richard Knudson.

***MOTION: Director Mannix made a motion to adopt Resolution #24-31 – Resolution of Appreciation for Richard Knudson.***

***SECOND: Director Dearborn***

***AYES: Sipperley, Mannix, Bohlman, Dearborn, Mitchell***

***NOES: None***

***ABSTAIN: None***

***ABSENT: None***

- C. Discussion/action to appoint a representative and alternates to serve on the board of directors of the Tuolumne-Stanislaus Integrated Regional Water Management Authority.

***MOTION: Director Sipperley made a motion to appoint Director Mitchell as a representative and Director Bohlman and General Manager Trott as alternates to serve on the board of directors of the Tuolumne-Stanislaus Integrated Regional Water Management Authority.***

***SECOND: Director Mannix***

***AYES: Sipperley, Mannix, Bohlman, Dearborn, Mitchell***

***NOES: None***

***ABSTAIN: None***

***ABSENT: None***

- D. Discussion/action regarding installation of a communications board at the Community Center.

*The Board supported the idea and directed the General Manager to determine details (location, type, etc.) with the Park and Recreation Committee/*

- E. Discussion/action to approve the 2025 Board and Committee Calendar.

***MOTION: Director Mannix made a motion to approve the 2025 Board and Committee Calendar.***

***SECOND: Director Bohlman***

***AYES: Sipperley, Mannix, Bohlman, Dearborn, Mitchell***

***NOES: None***

**ABSTAIN: None**

**ABSENT: None**

- F. Discussion/action to appoint a Board President and Vice President for the 2025 calendar year.

**MOTION: Director Bohlman made a motion to appoint Eileen Mannix as the Board President for the 2025 calendar year.**

**SECOND: Director Dearborn**

**AYES: Sipperley, Bohlman, Dearborn, Mitchell**

**NOES: None**

**ABSTAIN: Mannix**

**ABSENT: None**

**MOTION: Director Bohlman made a motion to appoint Mary Dearborn as the Board Vice President for the 2025 calendar year.**

**SECOND: Director Mannix**

**AYES: Sipperley, Bohlman, Mannix, Mitchell**

**NOES: None**

**ABSTAIN: Dearborn**

**ABSENT: None**

## **REPORTS:**

### **President and Board Member Reports**

- Director Mannix and GM Trott attended the LAFCO meeting where they approved an amendment to the contract with RGS to provide executive officer services for LAFCO for the next six months. Director Dearborn will begin attending future LAFCO meetings.
- President Sipperley reported that there was no IRWM JPA meeting this month. He also updated the Board on the proposed Jamestown Sanitary District rate increase.

### **Fire Chief Report by Chief Gamez**

- A verbal summary of the written report was provided.
- CERT - Carol Hallet provided a verbal summary of the written report that was provided.

### **Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno**

- A verbal summary of the written report was provided.

### **General Manager Report Provided by General Manager Trott**

- A verbal summary of the written report was provided.

## **DEMONSTRATION**

- A. Live fire demonstration of the District's electric vehicle fire blanket.  
*Cancelled.*

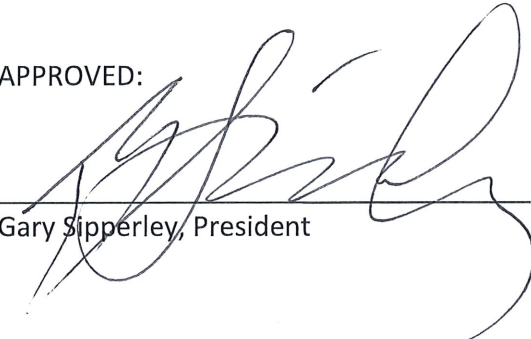
**ADJOURNMENT:**

The meeting was adjourned at 10:36 a.m.

Respectfully submitted,

  
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Kimberly Silva, Board Secretary

APPROVED:

  
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Gary Sipperley, President